

Contractor Work Completion Statement

Project Name:

Project Address:

Client Name:

Client Contact:

Contractor Name:

Contract/PO #:

Work Start Date:

Work Completion Date:

Description of Completed Work:

Comments/Remarks:

Contractor Signature:

Date:

Client/Authorized Representative Signature:

Date:

Important Notes:

- This statement should only be signed after full completion and satisfactory inspection of the work.
- Both contractor and client should retain a signed copy for their records.
- Additional supporting documents (such as photos or permits) may be attached as needed.
- Final payment is typically contingent upon execution of this document.
- Read and review the completed details carefully prior to signing.