

# Construction Work Completion Acknowledgement

**Project Name:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**Contract Number:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_

**Completion Date:** \_\_\_\_\_

This is to acknowledge that the above mentioned construction work has been completed as per the terms and conditions specified in the contract. The project has been inspected and found satisfactory by the undersigned party, subject to the conditions specified (if any).

## Scope of Completed Work

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## Remarks (if any)

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## Owner / Client Representative

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Contractor / Builder

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Important Notes:

- This document serves as formal acknowledgement of construction work completion.
- Any defects identified after this acknowledgement should be reported as per the contract's defect liability period clause.
- All parties must carefully review the completed work before signing.
- The scope and remarks sections should be filled out with accurate details.
- This document should be kept on record by both parties for future reference.