

# Supervisor-Endorsed Experience Statement

## 1. Applicant Information

**Name:** \_\_\_\_\_

**Position / Title:** \_\_\_\_\_

**Department / Unit:** \_\_\_\_\_

**Period of Employment:** From \_\_\_\_\_ To \_\_\_\_\_

## 2. Description of Experience

Please provide a concise summary of your relevant professional experience during the stated period. Focus on key responsibilities, tasks performed, and skills developed.

---

## 3. Supervisor's Endorsement

**Supervisor's Name:** \_\_\_\_\_

**Position / Title:** \_\_\_\_\_

**Department / Unit:** \_\_\_\_\_

I hereby confirm that the above information is, to the best of my knowledge, accurate and that the described experience was obtained as stated.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

---

### Important Notes:

- This statement should be completed and signed by the applicant's direct supervisor or an authorized official.
- All information provided must be accurate and verifiable.
- Falsification or misrepresentation may result in rejection of the application or disciplinary actions.
- Additional supporting documents may be requested for verification purposes.
- Please ensure that all sections of the form are completed in full before submission.