

WORK EXPERIENCE CERTIFICATE

This is to certify that **Mr./Ms. [Employee Name]**, holding the position of **[Designation]**, was employed with **[Company Name]** from **[Start Date]** to **[End Date]**.

During their tenure, [he/she] was found to be sincere, hardworking, and dedicated towards [his/her] responsibilities. [He/She] contributed positively to the growth of the organization and displayed excellent professional skills.

We wish [him/her] all the very best in [his/her] future endeavors.

Place: [City]

Date: [Date of Issue]

[Name of Authorized Person]

[Designation]

[Company Name]

Important Notes:

- The certificate should contain accurate dates of employment and correct designation.
- It must be signed by an authorized signatory of the organization.
- Any false information may lead to legal consequences.
- Personal or company letterhead is recommended to enhance authenticity.
- Keep a digital and physical copy for future reference.