

# Acme Ltd.

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# INVOICE

Invoice #: INV-1001

Date: 2024-06-20

Due: 2024-07-05

## Billed To:

Jane Smith  
789 Customer Rd.  
Townville, Country 20002

Item	Unit Price	Qty	Amount
Consulting Services	\$100.00	10	\$1,000.00
Website Redesign	\$750.00	1	\$750.00
Hosting (1 year)	\$120.00	1	\$120.00
<strong>Subtotal</strong>			<strong>\$1,870.00</strong>
<strong>Tax (10%)</strong>			<strong>\$187.00</strong>
<strong>Total</strong>			<strong>\$2,057.00</strong>

Payment Terms: Please make the payment by the due date via bank transfer.

## Important Notes:

- This is a digital document and does not require a physical signature.
- Always verify recipient and payment details for security purposes.
- Ensure correct tax rates and totals before sending to clients.
- Keep a backup copy of each invoice for your records.