

# YourCompany

## INVOICE

**Billed To:**

John Doe  
123 Main St.  
Springfield, USA  
john.doe@email.com

**From:**

YourCompany Ltd.  
456 Business Rd.  
Metropolis, USA  
support@yourcompany.com

**Invoice #:** INV-2024-001

**Date:** 2024-06-19

**Due Date:** 2024-07-04

**Terms:** Net 15

**Status:** Unpaid

Description	Qty	Unit Price	Amount
Web Design Subscription (June)	1	\$500.00	\$500.00
Hosting & Domain Renewal	1	\$120.00	\$120.00
Content Update (Hourly)	3	\$40.00	\$120.00
Subtotal			\$740.00
Tax (10%)			\$74.00
Total			\$814.00

**Notes:**

Thank you for your business! Payment is due in 15 days from the invoice date.

- Ensure all payment details match the invoice.
- Contact us at support@yourcompany.com for queries.
- Late payments may incur additional fees.

**Important Notes about This Document:**

- This is a sample invoice designed in HTML with inline CSS for print and digital distribution.
- Minimalist design is suitable for formal, professional documentation and easy to adapt or style.
- Editable in any HTML editor; review legal, tax, and privacy policies before use.
- Does not include backend validations or data protection—intended for example and template use.