

Statement of Facts

Arbitration Reference No.: [Arbitration Case Number]

Claimant: [Claimant Name / Entity]

Respondent: [Respondent Name / Entity]

1. Introduction

This Statement of Facts is respectfully submitted by the Claimant in relation to the arbitration proceedings commenced under the [Name of Arbitration Rules or Institution] regarding the dispute between the parties.

2. Parties

The Claimant, [full legal name and address], is [brief introduction and status of the Claimant].

The Respondent, [full legal name and address], is [brief introduction and status of the Respondent].

3. Factual Background

- Contract Execution:** On [date], the Claimant and the Respondent entered into a contract titled "[Contract Name/Number]", concerning [subject matter of contract].
- Obligations:** Under the contract, the Claimant was obligated to [summary of Claimant's obligations], while the Respondent was to [summary of Respondent's obligations].
- Performance:** The Claimant duly performed its obligations by [details/examples], and evidence of such performance includes [reference to documents/communications].
- Breach:** The Respondent failed to perform its obligations in that [describe breach or dispute]. The Claimant notified the Respondent of these failures on [date(s)], but the dispute remained unresolved.
- Attempts to Resolve:** The Claimant attempted to resolve the matter amicably via [correspondence/meetings/negotiations], but these were unsuccessful.
- Commencement of Arbitration:** As a result, the Claimant initiated arbitration proceedings on [date].

4. Relief Sought

The Claimant respectfully requests the Arbitral Tribunal to grant the following relief:

- [E.g., Payment of the sum of \$____]
- [E.g., Specific performance of contractual obligation]
- [E.g., Interest and costs]
- Any other relief the Tribunal deems appropriate

5. Statement of Truth

I, [Name], being duly authorized, hereby declare that the facts set out above are true and accurate to the best of my knowledge and belief.

Signed:

Name:

Position:

Date:

Important Notes:

- The Statement of Facts should be concise, factual, and free of legal argument.
- All factual assertions should, where possible, be supported by documentary evidence.
- Personal opinions and speculation should be avoided.
- Ensure confidentiality requirements are maintained, as arbitration is often private.
- Check the procedural rules of the arbitral institution for any specific format or requirements.