

Statement of Account (Receivables)

Account To:

Client Name: **ABC Corporation**
Address: 123 Client St, City, State
Contact: (123) 456-7890

Account From:

Company: **XYZ Enterprises Ltd.**
Address: 456 Business Ave, City, State
Email: finance@xyz.com

Statement Details

Statement No.: **2024-045**
Statement Date: 2024-06-15
Period: 2024-06-01 to 2024-06-15

Outstanding Invoices

Invoice No.	Invoice Date	Due Date	Description	Invoice Amount	Amount Paid	Balance
INV-1001	2024-06-02	2024-06-12	Web Design Services	1,200.00	0.00	1,200.00
INV-1010	2024-06-08	2024-06-18	Maintenance	450.00	150.00	300.00
INV-1013	2024-06-11	2024-06-21	Hosting Fee	100.00	0.00	100.00
Total Amount Due		1,600.00				

Important Notes

- Ensure timely payment to avoid late fees or service interruptions.
- This statement is for your reference; please reach out in case of discrepancies.
- Include invoice numbers when making payments to expedite processing.
- Contact our finance department for queries regarding this account statement.