

**ACME Corporation**

123 Main Street, Suite 200  
Cityville, Country 12345  
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**LOGO**

## Invoice Statement of Account

**Invoice No:** INV-2024-0625**Statement Date:** 2024-06-25**Period Covered:** 2024-06-01 to 2024-06-25**Due Date:** 2024-07-10**Billed To****XYZ Enterprises**

900 Elm Road  
Business City, Country 45678  
Contact: John Doe / john@xyz.com

Date	Reference	Description	Debit	Credit	Balance
2024-06-01	INV-1001	Opening Balance			1,200.00
2024-06-07	INV-1002	Website Hosting Services	500.00		1,700.00
2024-06-15	PMT-453	Payment Received		1,200.00	500.00
2024-06-20	INV-1003	Additional Support Charges	300.00		800.00

**Outstanding Balance as of 2024-06-25** **800.00****Important Notes:**

- Please review all transactions for accuracy and report any discrepancies within 7 days.
- Payment is due by the specified due date to avoid late fees or service interruption.
- This statement summarizes your account activities and does not replace your official receipts.
- Contact our accounts team for any questions or clarifications regarding this statement.