

Interim Statement of Account

For the Period: 01 January 2024 - 31 March 2024

Account Name:	John Doe Enterprises	Account Number:	0123456789
Statement Date:	31 March 2024	Reference No.:	INT-2024-031
Contact:	info@johndoe.com	Address:	123 Main Street, City, Country

Account Summary

Date	Description	Reference	Debit (USD)	Credit (USD)	Balance (USD)
02 Jan 2024	Opening Balance	-			5,000.00
09 Jan 2024	Invoice Payment Received	INV-245		2,000.00	7,000.00
24 Jan 2024	Service Charges	SC-012	150.00		6,850.00
15 Feb 2024	Payment to Supplier	SUP-100	3,500.00		3,350.00
05 Mar 2024	Bank Interest	INT-43		48.50	3,398.50
Closing Balance			3,650.00	2,048.50	3,398.50

Important Notes

- This is an interim (provisional) statement for reference; final balances may vary upon further reconciliation.
- All transactions up to the statement date have been included.
- Please verify the transactions and report any discrepancies within 7 days.
- This statement does not serve as a legal proof of payment unless duly acknowledged by both parties.
- Contact your account officer for clarifications or additional support regarding this statement.