

Sample CSV Format: Tax-Compliant Invoice

CSV Column Headers

InvoiceNumber	IssueDate	SupplierName	SupplierTaxID	CustomerName	CustomerTaxID	ItemDescription
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Sample CSV Data

InvoiceNumber,IssueDate,SupplierName,SupplierTaxID,CustomerName,CustomerTaxID,ItemDescription
INV-2024-001,2024-06-14,ABC Supplies Ltd,123456789,XYZ Retailer Inc,987654321,Paper Ream: 500 sheets
INV-2024-002,2024-06-14,ABC Supplies Ltd,123456789,City Library,555000222,Printer Ink,2, 100ml

Important Notes

- Ensure all required fields are provided and formatted correctly for compliance with local tax authority regulations.
- Tax rates and calculations must match current applicable laws and be clearly shown per item or in total.
- Use UTF-8 encoding when saving/exporting the CSV to prevent issues with special characters.
- Values like dates should use the ISO format (YYYY-MM-DD).
- Column headers and sequence should not be altered if required by regulators or e-invoicing portals.