

# Sample CSV Format for Electronic Invoice Submission

## CSV Sample

InvoiceNumber	InvoiceDate	SupplierName	SupplierTaxID	CustomerName	CustomerTaxID	ItemDescription	Quantity	UnitPrice	TotalAmount	TaxAmount
INV-10001	2024-05-15	ABC Supplies Ltd	1234567890	XYZ Trading Co	9876543210	Office Chair	10	50.00	500.00	40.00
INV-10002	2024-05-16	ABC Supplies Ltd	1234567890	LMN Corp	5554443332	Desk Lamp	25	18.00	450.00	36.00

## Important Notes

- The first row must contain the column headers as shown above; do not leave header cells empty.
- Dates should be in ISO format: YYYY-MM-DD.
- Tax IDs must be entered without spaces or dashes.
- All amounts should use a dot (.) as the decimal separator, without commas.
- Do not include formatting, formulas, or extra text in the CSV.
- Ensure the file is saved with UTF-8 encoding.