

[Your Company/Organization Letterhead]

Date: [Date]

To,

The Manager,

[Insurance Company Name],

[Branch Address]

Subject: No Claim Certificate for Insurance Settlement (Policy No: [Policy Number])

Dear Sir/Madam,

This is to certify that there has been no claim lodged and no compensation has been claimed by us under the above-mentioned insurance policy during its term of validity.

We confirm that, to the best of our knowledge and belief, there are no pending claims or losses that are likely to result in a claim under this policy until the date of this certificate.

This certificate is being issued at the request of the policyholder for the purpose of insurance settlement and record.

Kindly contact us should you require any further clarification.

Sincerely,

[Authorized Signatory]

[Designation]

[Company Name]

[Contact Details]

Place: [Location]

Important Notes:

- This certificate is typically issued only upon request by the policyholder or insurer.
- Ensure all policy details and relevant dates are accurate before issuing.
- No claim means no compensation has been received or is pending under the specified policy.
- May be required for policy renewals, cancellations, or claim-free bonus considerations.
- Always issue on company letterhead and get it signed by authorized personnel.