

# Personal Guarantee Letter for Business Loan

Date: \_\_\_\_\_

To:

(Name of Lender or Financial Institution)

Subject: **Personal Guarantee for Business Loan**

Dear Sir/Madam,

I, \_\_\_\_\_, residing at \_\_\_\_\_, am a \_\_\_\_\_  
(designation/title) of \_\_\_\_\_ (name of business/company).

I understand that \_\_\_\_\_ (name of business/company) is applying for a business loan  
of \_\_\_\_\_ from your institution.

I hereby personally guarantee the repayment of the above-mentioned loan, including any interest, costs, and  
other charges, according to the terms and conditions agreed upon. In the event that

\_\_\_\_\_ (name of business/company) is unable to fulfil the loan obligations, I explicitly  
agree to be personally liable for payment of any outstanding amounts.

This personal guarantee is binding until the full repayment of the loan and any associated charges.

Sincerely,

\_\_\_\_\_  
(Guarantor's Signature)

\_\_\_\_\_  
(Guarantor's Name)

\_\_\_\_\_  
(Contact Information)

## Important Notes:

- A personal guarantee makes the guarantor personally responsible for the loan if the business cannot repay it.
- Carefully read all loan terms before signing a guarantee.
- Seek legal advice to fully understand the risks and obligations.
- This document is legally binding once signed.