

# Limited Liability Acknowledgment Letter

June 11, 2024

**To:**

XYZ Service Solutions Ltd.  
456 Service Avenue  
Metropolis, NY 10001

**From:**

John Doe  
Operations Manager  
Acme Corporation  
123 Business Road  
Springfield, IL 62701

**Subject: Acknowledgment of Limited Liability for Services Rendered**

Dear Sir or Madam,

This letter serves as a formal acknowledgment and acceptance of the terms regarding limited liability as outlined in our service agreement, effective June 1, 2024, between Acme Corporation (the Company) and XYZ Service Solutions Ltd. (the Service Provider).

We understand and agree that the Service Provider's liability for any damages or claims arising from services rendered under this agreement shall be limited to the amount paid for those specific services. The Company further acknowledges that the Service Provider will not be held liable for any indirect, incidental, or consequential losses including, but not limited to, loss of profit, data, or business opportunities, except in cases of gross negligence or willful misconduct.

By signing below, Acme Corporation confirms its understanding and acceptance of these terms of limited liability for all services performed by XYZ Service Solutions Ltd.

Sincerely,

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John Doe  
Operations Manager  
Acme Corporation

## Important Notes

- Review all service agreements and liability clauses with legal counsel before signing.
- This letter is often a requirement to formalize mutual understanding between both parties.
- Such acknowledgments typically do not protect against liability from gross negligence or intentional harm.
- Keep a signed copy for both the service provider and your internal records.

