

Date: [Date]  
To: [Recipient Name or Organization]  
Address: [Recipient Address]

**Subject: General Liability Statement Letter**

Dear [Recipient Name or "To Whom It May Concern"],

This letter serves as a formal statement by [Your Business/Organization Name] regarding the general liability coverage maintained by our organization.

We confirm that, as of the date indicated above, [Your Business/Organization Name], located at [Your Address], maintains general liability insurance coverage with the following details:

- Insurance Provider: [Provider Name]
- Policy Number: [Policy Number]
- Policy Effective Dates: [Start Date] to [End Date]
- Coverage Limit: [Coverage Amount]

This coverage provides protection related to bodily injury, property damage, and other liability risks as outlined in the policy documentation.

Should you require any additional information or verification, please feel free to contact us at [Contact Information].

Sincerely,

[Your Name]  
[Your Position/Title]  
[Your Business/Organization Name]  
[Contact Email]  
[Contact Phone Number]

**Important Notes:**

- This letter serves as evidence of liability insurance but is not an insurance policy itself.
- Always verify details with your insurance provider for the most current and valid coverage information.
- Customize the template to include accurate policy information and your business details.
- Some recipients may request a Certificate of Insurance in addition to this statement.