

Sample Invoice Subtotal & Grand Total Fields (.xlsx Format)

Item Description	Qty	Unit Price	Amount
Product A	2	\$50.00	\$100.00
Product B	1	\$75.00	\$75.00
Service C	3	\$20.00	\$60.00
Subtotal			\$235.00
Tax (10%)			\$23.50
Grand Total			\$258.50

Important Notes

- All amount fields in the .xlsx should be formatted as currency for proper calculation and presentation.
- Subtotal is a sum of all individual amount fields before taxes and additional fees are applied.
- Grand Total includes subtotal plus applicable taxes or additional charges.
- Formulas can be embedded in the .xlsx fields to ensure automatic calculation when values change.
- Consistent column headers and field labels are crucial for clarity and for automated tools to process the document.