

# Electronic Equipment Insurance Policy

## 1. Policyholder Information

Insured Name	John Doe
Address	123 Main Street, City, Country
Policy Number	EEIP/2024/0012345
Period of Insurance	01-Jul-2024 to 30-Jun-2025

## 2. Insured Equipment Details

Item Description	Make/Model	Serial No.	Sum Insured
Laptop Computer	Dell XPS 15	DXPS1234567	\$1,500
Printer	HP LaserJet Pro	HP9876543	\$800
Projector	Epson EB-S41	EPSON2024001	\$600

## 3. Policy Coverage

This insurance policy indemnifies the insured against unforeseen and sudden physical loss or damage (including electrical and mechanical breakdown) to the electronic equipment described herein, while situated at the insured location, during the period of insurance.

## 4. Exclusions

- Loss or damage due to wear and tear, depreciation, or gradual deterioration.
- Loss or damage caused by war, invasion, or civil unrest.
- Loss or damage due to willful negligence or act.
- Consequential loss of any kind.

## 5. Claims Procedure

- Notify the insurer immediately upon occurrence of an insured event.
- Submit the duly filled claim form along with required documents.
- Allow inspection of the damaged equipment by the insurer.
- Cooperate with the insurer in claim assessment.

## Important Notes:

- Ensure all equipment details are accurately declared in the policy schedule.
- Retain purchase invoices and maintenance records for efficient claims processing.
- Report any loss or damage to the insurer promptly to avoid claim rejection.
- Read the policy document carefully for exact terms, conditions, and exclusions.
- Coverage is valid only for equipment within the insured premises specified in the policy.