

Vendor Selection Comparison Table

Criteria	Vendor A	Vendor B	Vendor C
Pricing	\$8,500	\$9,200	\$7,900
Quality	High	Medium	High
Delivery Time	3 weeks	4 weeks	2 weeks
Support & Service	24/7	Business Hours	24/7
References	Available	Available	Pending
Warranty	2 years	1 year	3 years

Important Notes:

- Ensure criteria are aligned with project priorities and business objectives.
- Use objective and quantifiable criteria wherever possible for fair comparison.
- Document any assumptions, exclusions, or unique circumstances affecting evaluation.
- Keep this table updated as more vendor data becomes available.
- Use as a basis for discussion with stakeholders and for transparent decision-making.