

Standard Invoice

LaTeX Document Format

From:

John Doe Consulting
123 Business Road
City, Country 45678
Email: john.doe@email.com

To:

Acme Corp.
987 Corporate Ave
Metropolis, Country 12345
Email: billing@acme.com

Invoice #: 2024-0051**Date:** 2024-06-18**Due:** 2024-07-02

Invoice Items

Description	Qty	Unit Price	Total
Consulting Services	10	\$100.00	\$1,000.00
Web Development	5	\$150.00	\$750.00

Subtotal \$1,750.00

Tax (10%) \$175.00

Total Due \$1,925.00

Sample LaTeX Source

```
\documentclass[12pt]{article}
\usepackage[margin=1in]{geometry}
\begin{document}
\begin{center}
{\LARGE \textbf{INVOICE}}
\end{center}
\vspace{1em}
\begin{tabular}{ll}
\textbf{From:} & John Doe Consulting\\
\textbf{To:} & Acme Corp.\\
\textbf{Invoice \#:} & 2024-0051\\
\textbf{Date:} & 2024-06-18\\
\textbf{Due:} & 2024-07-02
\end{tabular}
\vspace{1em}
\begin{tabular}{|l|c|c|c|}
\hline
Description & Qty & Unit Price & Total
\hline
Consulting Services & 10 & \$100.00 & \$1,000.00 \\
Web Development & 5 & \$150.00 & \$750.00 \\
\hline
\end{tabular}
\vspace{1em}
\begin{tabular}{rl}
Subtotal: & \$1,750.00 \\
Tax (10\%): & \$175.00 \\
\textbf{Total Due:} & \textbf{\$1,925.00}
\end{tabular}
\end{document}
```

Important Notes

- The standard invoice format in LaTeX can be easily customized for different needs.
- All monetary values and invoice details should be double-checked for accuracy.
- Include clear contact details for both sender and recipient to ensure proper communication.
- Make sure tax rates and calculations follow local regulations.
- LaTeX invoices are ideal for professional records and archiving purposes.