

Sample: Itemized Invoice LaTeX Structure

Example LaTeX Code

```
\documentclass{article}
\usepackage[margin=1in]{geometry}
\usepackage{array}
\begin{document}
\begin{center}
  {\LARGE\bfseries Invoice}\\[1em]
  \begin{tabular}{rl}
    \textbf{Invoice \#:} & 00123 \\
    \textbf{Date:} & 2024-06-01 \\
    \textbf{Due Date:} & 2024-06-15
  \end{tabular}
\end{center}
\vspace{1em}
\textbf{Bill To:} \\
Client Name \\
Client Address \\
City, State, Zip Code
\vspace{1em}
\begin{tabular}{|>{\raggedright}p{5cm}|r|r|r|}
  \hline
  \textbf{Description} & \textbf{Quantity} & \textbf{Unit Price} & \textbf{Amount} \\
  \hline
  Consulting Services & 10 & \$100.00 & \$1,000.00 \\
  Report Preparation & 2 & \$150.00 & \$300.00 \\
  \hline
  \multicolumn{3}{\textbf{Subtotal}} & \$1,300.00 \\
  \multicolumn{3}{\textbf{Tax (10\%)}} & \$130.00 \\
  \hline
  \multicolumn{3}{\textbf{Total}} & \$1,430.00 \\
  \hline
\end{tabular}
\vspace{2em}
\textbf{Payment Details:}
Bank Transfer to: 123-456789\
PayPal: email@example.com\
\vfill
\textbf{Thank you for your business!}
\end{document}
```

Important Notes

- Always include unique invoice numbers and dates for proper record-keeping.
- Ensure that all item descriptions, quantities, and prices are accurate and clear.
- Include payment instructions and terms.
- Customize the template according to your country's legal and tax requirements.
- Keep copies of each invoice for your accounting and auditing purposes.