

Straight-Line Depreciation Schedule

Asset Description	Office Equipment
Purchase Date	2024-01-01
Cost	\$10,000
Useful Life (years)	5
Salvage Value	\$1,000
Annual Depreciation	\$1,800

Annual Depreciation Schedule

Year	Beginning Book Value	Annual Depreciation	Accumulated Depreciation	Ending Book Value
1	\$10,000	\$1,800	\$1,800	\$8,200
2	\$8,200	\$1,800	\$3,600	\$6,400
3	\$6,400	\$1,800	\$5,400	\$4,600
4	\$4,600	\$1,800	\$7,200	\$2,800
5	\$2,800	\$1,800	\$9,000	\$1,000

Important Notes

- Straight-Line Depreciation distributes the expense evenly over the asset's useful life.
- $\text{Annual Depreciation} = (\text{Cost} - \text{Salvage Value}) \div \text{Useful Life}$.
- The asset should not be depreciated below its salvage value.
- Review asset values annually for any changes in useful life or salvage value.