

Asset Maintenance Log

Maintenance Schedule Planner

Asset Name: Generator Set

Asset ID: GEN-0031

Location: Main Facility, North Wing

Department: Operations

Responsible Person: J. Rivera

Log Start Date: 2024-07-01

Maintenance Schedule

Date	Maintenance Type	Task Description	Technician	Status	Remarks
2024-07-05	Preventive	Oil level check & refilling	M. Diaz	Completed	OK
2024-07-15	Preventive	Battery inspection	T. Solis	Pending	
2024-07-30	Corrective	Cooling fan replacement	M. Diaz	Scheduled	Order part #CF441
2024-08-10	Preventive	Load test	T. Solis	Upcoming	

Important Notes

- Ensure all scheduled maintenance tasks are recorded promptly after completion.
- Maintain updated records to comply with safety and regulatory requirements.
- Use this log for reference during audits or asset inspections.
- Document both preventive and corrective activities.
- Include detailed remarks for unusual findings or delays.