

# Asset Maintenance Log

## Maintenance Schedule Planner

**Asset Name:** Generator Set

**Asset ID:** GEN-0031

**Location:** Main Facility, North Wing

**Department:** Operations

**Responsible Person:** J. Rivera

**Log Start Date:** 2024-07-01

### Maintenance Schedule

Date	Maintenance Type	Task Description	Technician	Status	Remarks
2024-07-05	Preventive	Oil level check & refilling	M. Diaz	Completed	OK
2024-07-15	Preventive	Battery inspection	T. Solis	Pending	
2024-07-30	Corrective	Cooling fan replacement	M. Diaz	Scheduled	Order part #CF441
2024-08-10	Preventive	Load test	T. Solis	Upcoming	

### Important Notes

- Ensure all scheduled maintenance tasks are recorded promptly after completion.
- Maintain updated records to comply with safety and regulatory requirements.
- Use this log for reference during audits or asset inspections.
- Document both preventive and corrective activities.
- Include detailed remarks for unusual findings or delays.