

Asset Maintenance Log

Calibration Record Sheet

Asset Name: _____

Asset ID/Tag Number: _____

Location: _____

Manufacturer: _____

Model/Serial No.: _____

Calibration Frequency: _____

Responsible Person: _____

Date of Calibration	Calibrated By	Calibration Method/Standard	Before Calibration (Reading)	After Calibration (Reading)	Status (Pass/Fail)	Next Due Date	Remarks

Important Notes:

- Ensure calibration is performed according to manufacturer and industry standards.
- Record all calibration results immediately after each session.
- Maintain records for audit and traceability purposes.
- Regular calibration helps to ensure equipment reliability and measurement accuracy.
- Any failed calibration must be investigated and reported to responsible personnel.