

Asset Maintenance Log

Calibration Record Sheet

Asset Name: _____
Asset ID/Tag Number: _____
Location: _____
Manufacturer: _____
Model/Serial No.: _____
Calibration Frequency: _____
Responsible Person: _____

Date of Calibration	Calibrated By	Calibration Method/Standard	Before Calibration (Reading)	After Calibration (Reading)	Status (Pass/Fail)	Next Due Date	Remarks

Important Notes:

- Ensure calibration is performed according to manufacturer and industry standards.
- Record all calibration results immediately after each session.
- Maintain records for audit and traceability purposes.
- Regular calibration helps to ensure equipment reliability and measurement accuracy.
- Any failed calibration must be investigated and reported to responsible personnel.