

INVOICE

OpenDocument Spreadsheet Sample
Invoice #: INV-2024-001
Date: 2024-06-18
Due Date: 2024-07-02

From:
Acme Corporation
123 Main Street
Metropolis, 10005
Email: billing@acmecorp.com
To:
Client Name
456 Customer Rd
Uptown, 20010
Email: client@email.com

Itemized List

#	Description	Qty	Unit Price	Line Total
1	Design Services	12	80.00	960.00
2	Software License (Annual)	1	350.00	350.00
3	Consultation Session	3	120.00	360.00
Subtotal				1,670.00
Tax (10%)				167.00
Total				1,837.00

Payment Information

Bank: BestBank
IBAN: DE12 3456 7890 1234 5678 90
SWIFT/BIC: BESTDEFFXXX

Important Notes

- This document is an example of an invoice generated in OpenDocument Spreadsheet format (.ods).
- Each line item should detail the service or product, quantity, unit price, and line total.
- Totals and taxes are automatically calculated using spreadsheet formulas.
- Invoices in spreadsheet format can be easily customized, filtered, and exported to PDF.
- Please verify all recipient and payment information before issuing or paying the invoice.