

Asset Purchase Invoice

Invoice No: AP-2024-105

Date: 2024-06-22

Seller Information

Company Name: XYZ Office Supplies Ltd.
Address: 101 Main Road, Suite 500, Cityville, State
Contact: (123) 456-7890
Email: sales@xyzoffice.com

Buyer Information

Company Name: ABC Tech Solutions Inc.
Address: 200 Central Ave, 9th Floor, Tech City
Contact: (987) 654-3210
Email: accounts@abctech.com

Asset Details

#	Description	Asset ID	Qty	Unit Cost	Total
1	Dell Latitude 5430 Laptop, Intel i7, 16GB RAM, 512GB SSD	LAP-5430-789	5	\$900.00	\$4,500.00
2	HP Color LaserJet Pro MFP M479fdw Printer	PRN-479fdw-124	1	\$650.00	\$650.00
3	Microsoft Office 2021 Licenses	SW-MS21-502	6	\$130.00	\$780.00

Subtotal: \$5,930.00

Tax (10%): \$593.00

Total Amount: \$6,523.00

Payment Terms

Payment Due within 30 days from the invoice date.
Bank: Cityville Bank
Account Name: XYZ Office Supplies Ltd.
Account No.: 123456789
IFSC: CVBANK0001

Authorized Seller Signature

Authorized Buyer Signature

Important Notes

- This document verifies electronic purchase and transfer of business assets.
- Ensure all asset serial numbers and details are accurately recorded.
- This invoice may be required for accounting and audit purposes.
- Retain a copy of this invoice for warranty and support claims.
- Disputes, if any, should be reported within 7 days of invoice receipt.