

# Asset Purchase Invoice

Invoice No: AP-2024-105

Date: 2024-06-22

## Seller Information

**Company Name:** XYZ Office Supplies Ltd.  
**Address:** 101 Main Road, Suite 500, Cityville, State  
**Contact:** (123) 456-7890  
**Email:** sales@xyzoffice.com

## Buyer Information

**Company Name:** ABC Tech Solutions Inc.  
**Address:** 200 Central Ave, 9th Floor, Tech City  
**Contact:** (987) 654-3210  
**Email:** accounts@abctech.com

## Asset Details

#	Description	Asset ID	Qty	Unit Cost	Total
1	Dell Latitude 5430 Laptop, Intel i7, 16GB RAM, 512GB SSD	LAP-5430-789	5	\$900.00	\$4,500.00
2	HP Color LaserJet Pro MFP M479fdw Printer	PRN-479fdw-124	1	\$650.00	\$650.00
3	Microsoft Office 2021 Licenses	SW-MS21-502	6	\$130.00	\$780.00

**Subtotal:** \$5,930.00

**Tax (10%):** \$593.00

**Total Amount:** \$6,523.00

## Payment Terms

Payment Due within 30 days from the invoice date.

Bank: Cityville Bank

Account Name: XYZ Office Supplies Ltd.

Account No.: 123456789

IFSC: CVBANK0001

Authorized Seller Signature

Authorized Buyer Signature

## Important Notes

- This document verifies electronic purchase and transfer of business assets.
- Ensure all asset serial numbers and details are accurately recorded.
- This invoice may be required for accounting and audit purposes.
- Retain a copy of this invoice for warranty and support claims.
- Disputes, if any, should be reported within 7 days of invoice receipt.