

Fixed Asset Register

With Depreciation Column

Asset ID	Asset Description	Date of Purchase	Cost (USD)	Useful Life (Years)	Depreciation Method	Accumulated Depreciation (USD)	Net Book Value (USD)	Location	Remarks
FA-001	Laptop Dell Inspiron 15	2022-04-03	900	3	Straight Line	600	300	Head Office	In Use
FA-002	Office Desk	2021-01-15	200	5	Straight Line	120	80	Branch Office	In Use
FA-003	Air Conditioner	2020-09-20	500	4	Reducing Balance	390	110	Server Room	To be serviced
FA-004	Printer HP 4100	2019-06-10	250	3	Straight Line	250	0	Finance Dept.	Disposed

Important Notes

- Regularly update the register for new assets, disposals, and changes in asset details.
- Depreciation calculations should conform to the selected accounting policy and standards.
- Maintain supporting documents for purchase and disposal of assets for audit purposes.
- Physical verification of assets should be periodically performed to ensure accuracy.
- Review and revise useful life and residual values as necessary for accurate depreciation.