

# Asset Condition Assessment Report

## 1. General Information

Report Date	2024-06-15
Assessor Name	Jane Doe
Asset ID	ASSET-002134
Asset Description	HVAC System - Building A
Location	Main Facility, First Floor
Department	Facilities Management

## 2. Asset Details

Manufacturer	Acme Corp.
Model	HVAC-900X
Serial Number	SN-459835
Year of Installation	2017
Expected Lifespan	15 Years

## 3. Assessment Summary

Assessment Date	2024-06-10
Current Condition	Fair
Observed Issues	Minor corrosion in ductwork, filter needs replacement
Functionality	Operational - Reduced efficiency
Risk Level	Medium

## 4. Photographic Evidence

- Photo 1: Asset overview
- Photo 2: Corroded ductwork
- Photo 3: Filter status

## 5. Recommendations

- Replace air filter within the next 2 weeks.
- Inspect and treat corroded ductwork within 3 months.
- Schedule preventive maintenance quarterly.

## 6. Assessor's Notes

The asset is in fair condition and operational, but efficiency can be improved with timely maintenance actions.

as listed above. No critical safety risks observed at the time of assessment.

## **Important Notes**

- This report provides a snapshot of asset condition at the time of assessment only.
- Findings and recommendations should be reviewed regularly for updates.
- Photographic evidence should be stored with report for reference.
- Periodic reassessment is advised for reliable lifecycle management.
- All actions suggested are based on current observable data.