

# Blanket Purchase Order

for Asset Procurement  
Document No.: BPO-00045  
Date: 2024-06-08

## Supplier Details

**Supplier Name:** XYZ Asset Solutions Ltd.  
**Address:** 123 Capital Street, Suite 600, Cityville,  
ST 38010  
**Contact:** John Doe  
**Email:** johndoe@xyzassets.com  
**Phone:** (555) 123-4567

## Buyer Details

**Company:** ACME Corporation  
**Department:** IT Procurement  
**Address:** 789 Tech Park, Floor 4, Cityville, ST  
38010  
**Contact:** Jane Smith  
**Email:** janesmith@acmecorp.com  
**Phone:** (555) 987-6543

## Order Summary

Item Description	Asset Category	Unit Price (USD)	Estimated Quantity	Total Amount (USD)
Laptop - Dell Latitude 5430	IT Hardware	950.00	25	23,750.00
Monitor - 24" LED	IT Hardware	150.00	40	6,000.00
Office Furniture - Ergonomic Chair	Furniture	180.00	10	1,800.00
Blanket Order Total Limit				31,550.00

## Terms & Conditions

**Order Validity:** 01-Jul-2024 to 31-Dec-2024  
**Delivery:** As per Release Orders / Call-offs  
**Ship To:** ACME Corporation, Central Warehouse, 789 Tech Park, Cityville  
**Payment Terms:** Net 30 days from date of invoice  
**Authorized By:** Emily Carter, Procurement Manager  
**Date:** 2024-06-08

## Important Notes

- This Blanket Purchase Order sets a maximum total value for procuring listed assets over the validity period.
- Individual releases must be issued for actual deliveries against this BPO.
- Prices are locked for the validity period unless otherwise negotiated in writing.
- Any additional items or changes require formal amendment to this document.
- Receipt and acceptance of goods are subject to ACME Corporation's asset procurement policies.