

Blanket Purchase Order

for Asset Procurement
Document No.: BPO-00045
Date: 2024-06-08

Supplier Details

Supplier Name: XYZ Asset Solutions Ltd.
Address: 123 Capital Street, Suite 600, Cityville, ST 38010
Contact: John Doe
Email: johndoe@xyzassets.com
Phone: (555) 123-4567

Buyer Details

Company: ACME Corporation
Department: IT Procurement
Address: 789 Tech Park, Floor 4, Cityville, ST 38010
Contact: Jane Smith
Email: janeshsmith@acmecorp.com
Phone: (555) 987-6543

Order Summary

Item Description	Asset Category	Unit Price (USD)	Estimated Quantity	Total Amount (USD)
Laptop - Dell Latitude 5430	IT Hardware	950.00	25	23,750.00
Monitor - 24" LED	IT Hardware	150.00	40	6,000.00
Office Furniture - Ergonomic Chair	Furniture	180.00	10	1,800.00
Blanket Order Total Limit				31,550.00

Terms & Conditions

Order Validity: 01-Jul-2024 to 31-Dec-2024
Delivery: As per Release Orders / Call-offs
Ship To: ACME Corporation, Central Warehouse, 789 Tech Park, Cityville
Payment Terms: Net 30 days from date of invoice
Authorized By: Emily Carter, Procurement Manager
Date: 2024-06-08

Important Notes

- This Blanket Purchase Order sets a maximum total value for procuring listed assets over the validity period.
- Individual releases must be issued for actual deliveries against this BPO.
- Prices are locked for the validity period unless otherwise negotiated in writing.
- Any additional items or changes require formal amendment to this document.
- Receipt and acceptance of goods are subject to ACME Corporation's asset procurement policies.