

Movable Asset Transfer Letter

Date: _____
From (Transferor): _____
Address: _____

To (Transferee): _____
Address: _____

Subject: Transfer of Movable Asset

Dear Sir/Madam,

I/we, **[Transferor Name]**, hereby transfer the ownership of the following movable asset to **[Transferee Name]** with effect from **[Effective Date]**.

Details of the Movable Asset:

Asset Description: _____
Serial/ID Number: _____
Condition: _____
Other Details: _____

I/we confirm that the above asset is free from any encumbrances and agree to transfer the same to the transferee as per the mutually agreed terms. Both parties undertake to fulfill any formalities necessary for the completion of this transfer.

Signature (Transferor):

Name: _____
Date: _____

Signature (Transferee):

Name: _____
Date: _____

Important Notes:

- Ensure all asset details are accurate and complete before signing.
- The transfer letter should be signed by both parties in presence of a witness, if possible.
- Attach supporting documents (e.g., bill of sale, receipts) as applicable.
- Retain copies of the signed letter for legal and audit purposes.
- This document does not replace mandatory legal registrations, if required by law.