

Asset Condition Assessment Report

Report Date	2024-06-05	Prepared By	Jane Doe
Asset Name	Main Office HVAC System	Asset ID	HVAC-00123
Location	Headquarters, 1st Floor	Inspection Date	2024-06-01

1. Overview

This assessment provides an evaluation of the current condition of the Main Office HVAC System. The inspection was performed to determine the asset's operational status, maintenance needs, and remaining useful life.

2. Condition Summary

Component	Condition	Observations	Recommended Action
Compressor	Fair	Some vibration detected during operation	Monitor and service within 3 months
Air Filters	Poor	Clogged with dust and debris	Replace immediately
Ductwork	Good	No signs of leaks or rust	No action required
Electrical Controls	Good	All connections secure and functional	No action required

3. Photographic Evidence

[Photos attached separately in the appendix or on request]

4. Recommendations

- Immediate replacement of air filters to restore proper airflow.
- Schedule compressor servicing within 3 months to prevent potential failure.
- Continue routine annual inspections for all components.

5. Conclusion

The asset is currently operational with minor deficiencies. Prompt attention to the noted items will extend the asset's useful life and maintain performance.

Important Notes

- This assessment is based on visual inspection and available maintenance records.
- Recommendations are made to prevent unexpected downtime and costly repairs.
- The condition is subject to change; regular monitoring is advised.
- All safety protocols were followed during the inspection process.