

Monthly Cash Flow Statement

For Small Enterprises

Month: _____
Business Name: _____

Cash Inflows

Description	Amount (USD)
Cash Sales	
Collections from Credit Sales	
Loan Proceeds	
Other Receipts	
Total Cash Inflows	

Cash Outflows

Description	Amount (USD)
Inventory Purchases	
Operating Expenses	
Loan Payments	
Salaries & Wages	
Other Payments	
Total Cash Outflows	

Net Cash Flow

Net Cash Flow (Inflows - Outflows)	
Beginning Cash Balance	
Ending Cash Balance	

Important Notes:

- Maintain accurate records for all transactions to ensure correct cash flow calculations.
- Regular review helps anticipate cash shortages or surpluses.
- Distinguish between actual cash and credit transactions.
- Update this statement monthly to support sound financial decisions.
- Customize categories to fit your specific business activities.