

Shift-wise Production Forecast Document

Document Information

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Production Forecast Details

Shift	Forecast Quantity			Planned Downtime (hrs)	Remarks
	Product A	Product B	Product C		
Shift 1 (06:00 - 14:00)	1500	1200	1100	0.5	Raw material check at start
Shift 2 (14:00 - 22:00)	1400	1300	1050	1.0	Maintenance scheduled
Shift 3 (22:00 - 06:00)	1350	1250	1080	0.5	-
Total	4250	3750	3230	2.0	

Important Notes

- This document provides a tentative estimate of production for each shift and may be revised as required.
- All forecast values should be updated daily based on actual performance and known constraints.
- Any planned downtimes or maintenance must be clearly mentioned to ensure clarity in shift planning.
- Use this document as a communication tool between production and planning departments.
- Ensure all fields are checked and reviewed by responsible personnel before implementation.