

Cash Flow Forecast Spreadsheet Template

Forecast Period: January - June 2024

Category	Jan	Feb	Mar	Apr	May	Jun	Total
Opening Balance	5,000	6,200	7,100	7,900	8,300	9,400	â€“
Cash Inflows	4,200	4,300	5,600	4,000	4,700	5,200	28,000
Cash Outflows	3,000	3,400	4,800	3,600	3,600	4,300	22,700
Net Cash Flow	1,200	900	800	400	1,100	900	5,300
Closing Balance	6,200	7,100	7,900	8,300	9,400	10,300	â€“

Important Notes

- A cash flow forecast helps anticipate periods of cash shortages or surpluses.
- Update your forecast regularly to reflect real income and expenses.
- Include all recurring and one-off cash inflows and outflows for accuracy.
- This template does not reflect non-cash transactions or accrued items.
- Use the forecast to inform key business decisions and financial planning.