

# Basic Cash Flow Forecast Template

Business Name: **Sample Business**

Forecast Period: **January 2024 – June 2024**

Month	Cash Inflows (\$)	Cash Outflows (\$)	Net Cash Flow (\$)	Cumulative Cash (\$)
January	12,000	8,500	3,500	3,500
February	10,500	9,200	1,300	4,800
March	11,200	8,800	2,400	7,200
April	12,500	9,600	2,900	10,100
May	13,000	10,000	3,000	13,100
June	13,800	10,200	3,600	16,700

**Important Notes:**

- This forecast is an estimate and should be updated regularly to reflect real data.
- Be sure to include all expected cash inflows such as sales, loans, and investments.
- Include all cash outflows such as salaries, rent, inventory, taxes, and other expenses.
- Cumulative cash helps you monitor your available cash balance month by month.
- Unexpected expenses or delayed inflows can impact cash flow—maintain a buffer where possible.