

Basic Cash Flow Forecast Template

Business Name: Sample Business

Forecast Period: January 2024 – June 2024

Month	Cash Inflows (\$)	Cash Outflows (\$)	Net Cash Flow (\$)	Cumulative Cash (\$)
January	12,000	8,500	3,500	3,500
February	10,500	9,200	1,300	4,800
March	11,200	8,800	2,400	7,200
April	12,500	9,600	2,900	10,100
May	13,000	10,000	3,000	13,100
June	13,800	10,200	3,600	16,700

Important Notes:

- This forecast is an estimate and should be updated regularly to reflect real data.
- Be sure to include all expected cash inflows such as sales, loans, and investments.
- Include all cash outflows such as salaries, rent, inventory, taxes, and other expenses.
- Cumulative cash helps you monitor your available cash balance month by month.
- Unexpected expenses or delayed inflows can impact cash flow – maintain a buffer where possible.