Standard Header Formats for Invoice CSV Files

This document provides sample standard header formats commonly used in CSV invoice files.

Sample CSV Header Format

Header	Description	Example Value
InvoiceNumber	Unique identifier for the invoice	INV100845
InvoiceDate	Date when the invoice was issued	2024-05-01
DueDate	Payment due date	2024-06-01
CustomerName	Full customer name	John Doe LLC
CustomerID	Customer's unique identification number	CUST50021
ItemDescription	Product or service description	Website Design Service
Quantity	Number of items or hours	3
UnitPrice	Price per item or service unit	500
TotalAmount	Total line amount (Quantity Ã— UnitPrice)	1500
TaxAmount	Tax applied for the line	75
GrandTotal	Total amount including taxes and discounts	1575
Status	Invoice payment status	Unpaid

Important Notes

- Ensure CSV files are UTF-8 encoded for compatibility.
- Header names are case-sensitive and should match integration requirements exactly.
- Date formats should follow YYYY-MM-DD for consistency.
- Optional fields should be left blank if not applicable.
- Always validate CSV content before uploading to accounting systems.