

# Recommendations for Consumption Planning

## Objective

The purpose of this document is to provide actionable recommendations to optimize resource consumption and ensure efficient utilization over the upcoming planning period.

## 1. Summary of Current Consumption

- Total consumption in the last period: 2,500 units
- Average monthly usage: 625 units
- Current inventory: 900 units

## 2. Forecasted Demand

1. Expected increase in demand: 10% for the next quarter
2. Special events or projects: None anticipated
3. Seasonal adjustments: Higher consumption expected from June to August

## 3. Recommendations

- **Adjust Ordering Frequency:** Shift to bi-weekly orders to better align with usage trends and avoid overstocking.
- **Set Consumption Targets:** Maintain monthly usage within 650–700 units by monitoring and reviewing weekly consumption data.
- **Implement Usage Audits:** Conduct monthly audits to identify potential waste and optimize consumption behaviors.
- **Monitor Critical Thresholds:** Trigger replenishment orders when stock reaches 300 units to prevent shortages.
- **Review Supplier Performance:** Assess supplier delivery timelines and reliability quarterly to ensure uninterrupted supply.

## 4. Monitoring & Review

Track consumption patterns, compare actual usage to forecasts, and revise recommendations on a quarterly basis for continuous improvement.

---

## Important Notes

- This document is based on historical consumption and forecasted data; actual needs may vary.
- Regular reviews and updates are essential to maintain relevance and effectiveness.
- Stakeholder input and feedback should be integrated before implementation.
- Unexpected factors (such as supply chain disruptions) can impact recommended plans.