

Operating Budget Forecast Document

DOCUMENT INFORMATION

Department	Finance
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Date	June 10, 2024
Forecast Period	January 2025 - December 2025

SUMMARY

This operating budget forecast outlines projected revenues and expenses for the upcoming fiscal year. The forecast is based on current trends, historical performance, and anticipated changes in operations and market conditions.

REVENUE FORECAST

Revenue Source	Q1	Q2	Q3	Q4	Total
Product Sales	120,000	140,000	150,000	160,000	570,000
Service Revenue	40,000	50,000	55,000	60,000	205,000
Other Income	5,000	5,000	5,000	5,000	20,000
Total Revenue	165,000	195,000	210,000	225,000	795,000

EXPENSE FORECAST

Expense Category	Q1	Q2	Q3	Q4	Total
Personnel	60,000	62,000	62,000	65,000	249,000
Operations	25,000	28,000	30,000	32,000	115,000
Marketing	10,000	12,000	12,000	14,000	48,000
Equipment & Supplies	7,000	6,000	8,000	6,000	27,000
Other Expenses	4,000	4,000	4,000	4,000	16,000
Total Expenses	106,000	112,000	116,000	121,000	455,000

NET OPERATING INCOME FORECAST

	Q1	Q2	Q3	Q4	Total
Total Revenue	165,000	195,000	210,000	225,000	795,000
Total Expenses	106,000	112,000	116,000	121,000	455,000
Net Operating Income	59,000	83,000	94,000	104,000	340,000

IMPORTANT NOTES

- Operating budget forecasts are based on assumptions and available data; actual results may vary.
- Regular review and updates of the forecast are essential for effective financial management.
- Non-operating incomes and expenses (such as capital expenditures and financing costs) are not included here.
- This document supports decision-making, planning, and resource allocation across departments.