

Capital Expenditure Forecast

Project/Asset	Description	Department	Estimated Cost	Planned Start	Planned Completion	Fiscal Year	Notes
New Office Construction	Build additional office space for expansion	Facilities	\$1,200,000	2024-09	2025-06	2024/2025	Pending permit approval
IT Infrastructure Upgrade	Replace outdated servers and network hardware	IT	\$350,000	2024-08	2024-12	2024	Critical for security compliance
Manufacturing Equipment	Purchase new CNC machines	Production	\$650,000	2025-01	2025-05	2025	Increases production capacity
Fleet Expansion	Acquire delivery trucks	Logistics	\$180,000	2024-10	2025-03	2024/2025	To support new distribution centers

Important Notes:

- This forecast is subject to regular review and may be adjusted based on project approvals and changes in business priorities.
- All cost estimates are preliminary and should be validated before final approvals.
- Ensure all capital expenditure aligns with organizational strategy and budget constraints.
- Include supporting documentation for each listed project or asset when submitting for approval.
- Monitor actual expenditures against forecasted amounts throughout each project's lifecycle.