

Project-Based Expense Forecast Sheet

Project Information

Project Name	Website Redesign Initiative
Project Manager	Jane Doe
Forecast Period	Jan 2024 - Jun 2024

Expense Forecast

Category	Description	Estimated Cost (USD)	Forecast Month	Notes
Personnel	UX/UI Designer (contract)	6,000	Jan - Mar	Part-time basis
Software Licenses	Prototyping tools	1,200	Feb	Annual subscription
Development	Frontend Developer	14,000	Mar - Jun	Full-time
Testing	QA services	3,000	May - Jun	External provider
Miscellaneous	Team Meetings & Workshops	1,000	Jan - Jun	Monthly
Total Estimated Cost		25,200		

Important Notes:

- All cost estimates should be reviewed and updated regularly as project progresses.
- Unexpected project changes can impact forecast accuracy; regular monitoring recommended.
- Include both direct and indirect expenses for comprehensive forecasting.
- Ensure proper documentation to support each cost estimate.