

Capital Expenditure Forecast Template

Company Details

Company Name	Sample Corporation Ltd.
Prepared By	Jane Doe
Date	2024-07-01
Fiscal Year	2025

Capital Expenditure Forecast

Project / Asset	Description	Estimated Cost	Planned Start	Planned Completion	Notes
Office Renovation	Upgrading meeting rooms & infrastructure	\$25,000	2025-01	2025-02	Phase 1
IT Hardware Refresh	Laptops & servers replacement	\$40,000	2025-03	2025-04	Cycle upgrade
Warehouse Expansion	Construct an additional storage area	\$120,000	2025-05	2025-12	Pending approval
Machinery Purchase	New packaging equipment	\$75,000	2025-06	2025-08	Leasing option considered
Total		\$260,000			

Project Funding Source

Source	Amount
Internal Cash	\$150,000
Bank Loan	\$80,000
Equipment Lease	\$30,000

Important Notes

- Ensure all estimates are as accurate as possible; update regularly as new information becomes available.
- Review potential risks, dependencies, and approval status for each project.
- Align capital expenditure plans with strategic business objectives and overall budget constraints.
- Maintain supporting documentation and justifications for each major expenditure.
- Forecasts should be reviewed with relevant stakeholders before finalization.

