

Custom Column Titles for Google Sheets Invoice

INVOICE #	DATE	CLIENT NAME	PROJECT / DESCRIPTION	QUANTITY	UNIT PRICE	TAX (%)	LINE TOTAL	DUE DATE	STATUS
INV-1023	2024-06-25	Acme Corp	Website Redesign	1	\$5,000.00	8	\$5,400.00	2024-07-10	Unpaid
INV-1024	2024-06-27	Beta LLC	SEO Consultation (10 hours)	10	\$70.00	0	\$700.00	2024-07-12	Paid

- Customize column titles to match your business needs and workflow.
- Ensure column names are concise but descriptive for clarity and automation.
- Some integrations and formulas may require specific column titles—double check before renaming.
- Uniform column titles help when importing/exporting data or generating reports.
- Keep your spreadsheet organized for easier filtering and future referencing.