

# Standardized Cash Flow Forecast Form for Project Budgets

Project Title	
Project Manager	
Project Code	
Forecast Period	
Date Prepared	

## Cash Flow Forecast Table

Month	Opening Balance	Cash Inflows	Cash Outflows	Net Cash Flow	Closing Balance	Remarks
January						
February						
March						
April						
May						
June						
Total						

## Summary & Comments

Main Assumptions	
Risks & Mitigation	
Prepared by	
Approved by	

## Important Notes:

- This form is a planning tool; actual results may vary.
- Review and update forecasts regularly to reflect project progress and changes.
- Record all assumptions and key variables affecting inflows and outflows.
- Ensure figures are supported by documented evidence where possible.
- Submit the form for review and approval before project commencement.