

Itemized Invoice

Company Name: ABC Technologies
Address: 123 Market Street, City, Country
Phone: +123-456-7890
Email: info@abctech.com

Bill To:
Client Name: John Doe
Company: XYZ Corporation
Address: 456 Main Avenue, City, Country
Email: johndoe@xyzcorp.com

Invoice #: INV-2024-0017
Date: 2024-06-18
Due Date: 2024-07-02

#	Description	Quantity	Unit Price	Amount
1	Software Development	25	\$80	\$2,000
2	Technical Support	10	\$50	\$500
3	Cloud Hosting (Monthly)	1	\$300	\$300
Subtotal				\$2,800
Tax (10%)				\$280
Total				\$3,080

- Important Notes:**
- Ensure all line items and amounts are accurate before sending to client.
 - Include unique invoice number and clear payment terms to avoid confusion.
 - Retain a copy of each invoice for record-keeping and auditing purposes.
 - Review tax calculations for compliance with local regulations.
 - Itemized invoices create transparency and help clients understand charges.