

## Service Provider

**Company Name**

123 Main Street  
Hometown, State ZIP  
Phone: (123) 456-7890  
Email: info@company.com

## Client

**Client Name**

456 Client Avenue  
Client City, State ZIP  
Phone: (321) 654-0987  
Email: client@email.com

# SERVICE INVOICE

**Invoice #:** SI-2024-011  
**Issue Date:** 2024-06-10  
**Due Date:** 2024-06-24

**Payment Terms**

Net 14 Days  
Bank Name: ABC Bank  
Account Number: 0001234567  
IBAN: AB1234567890

### Service Details

Description	Quantity	Unit Price	Amount
Website Design & Development	1	\$1,200.00	\$1,200.00
SEO Optimization (Monthly)	1	\$300.00	\$300.00
Consultation Hours	5	\$80.00	\$400.00
Subtotal			\$1,900.00
Tax (5%)			\$95.00
Total			\$1,995.00

### Notes

Thank you for your business. Please make the payment by the due date above to avoid late fees.

### Important Notes about Service Invoices

- Provide clear and accurate service descriptions and pricing.
- Always state the invoice date and payment due date.
- Include both service provider and client contact details.
- Specify payment terms and bank details for easy transactions.
- Keep a copy of every issued invoice for your records.