

Proforma Invoice

From:

ABC Traders Pvt Ltd

123, Business Park Avenue

City State, 456789

Phone: (123) 456-7890

Email: info@abctraders.com

To:

XYZ Enterprises

456, Commerce Road

Town Name, 123456

Phone: (098) 765-4321

Email: purchase@xyzenterprises.com

Proforma Invoice No:	PINV-2024-001
Date:	2024-06-23
Expiry Date:	2024-07-15
Reference:	RFQ/2024/55

Product / Service Details

#	Description	Unit	Quantity	Unit Price	Total
1	Product A - Model X	pcs	50	200.00	10,000.00
2	Product B - Model Y	pcs	30	150.00	4,500.00
Subtotal					14,500.00
Tax (10%)					1,450.00
Grand Total					15,950.00

Payment Terms:	Advance Payment
Delivery Terms:	Ex-Works, Within 15 Days from Payment
Bank Details:	Account Name: ABC Traders Pvt Ltd Account No: 0123456789 Bank: Bank Name Here IFSC: BANK0001234

Authorized Signatory

- This proforma invoice is not a tax invoice and is issued only for quotation purposes.
- The goods/services are supplied only after order confirmation and payment as per terms mentioned.

- All prices are valid until the expiry date or until stocks last.
- Kindly verify all details; any discrepancies should be reported before acceptance.
- Final commercial invoice will be issued at the time of actual supply/despatch.