

# Environmental Audit Report

## 1. Executive Summary

Brief overview of the audit scope, methodology, key findings, and recommendations.

## 2. Introduction

Description of the audited facility or operation, purpose of the audit, and background information.

## 3. Audit Objectives and Scope

- Objectives of the environmental audit
- Scope and boundaries of the audit (locations, activities, time period)

## 4. Audit Methodology

- Approach and standards used
- Data collection methods
- Team composition

## 5. Regulatory and Policy Framework

Summary of applicable legal requirements and internal policies.

## 6. Findings

### 6.1 Compliance Status

Assessment of compliance with regulations and policies.

### 6.2 Areas of Concern

Identification of non-conformities or potential risks.

### 6.3 Best Practices Observed

Positive examples or improvements found during assessment.

## 7. Recommendations

- Corrective actions for non-compliance
- Suggested improvements for environmental performance

## 8. Conclusions

Summary of overall environmental performance and next steps.

## **9. Appendices**

- Audit checklists
- Supporting data and evidence
- Photographs and maps

## **Important Notes**

- An environmental audit report should be factual, objective, and evidence-based.
- Clearly document sources and methods for transparency.
- Recommendations should be practical and prioritized based on risk.
- The report may be subject to review by regulatory bodies or stakeholders.