

# Signature and Approval Page

## Inspection Report for Compliance

This page contains the signatures and approvals associated with the Inspection Report for Compliance dated: \_\_\_\_/\_\_\_\_/\_\_\_\_\_

**Prepared By**

**Reviewed By**

**Approved By**

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Name & Designation  
Date: \_\_\_\_\_

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Name & Designation  
Date: \_\_\_\_\_

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Name & Designation  
Date: \_\_\_\_\_

### Remarks / Comments (if any):

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### Distribution:

Original: Department Head  
Copy: Compliance Team, Archive

- All signatures must be made in ink and hand-written (no digital signatures unless specified by policy).
- Make sure names and designations are clearly legible for identification purposes.
- No section of the report should be altered after signatures have been obtained.
- This page must be attached to the complete inspection report and distributed as indicated.
- Any remarks or comments added must be acknowledged by all signatories.