

Hazard Identification Incident Report

Section 1: General Information

Reported By

Date

Time

Location

Department / Area

Section 2: Hazard Details

Type of Hazard Select

Risk Level Select

Description of Hazard

Immediate Actions Taken

Potential

Consequences

Section 3: Suggested Corrective Actions

Recommended Corrective/Preventive Actions

Section 4: Review and Sign-off

Reviewed By

Review Date

Signature (type name)

Important Notes

- Ensure all fields are filled out accurately and clearly.
- Report hazards as soon as they are identified to prevent incidents.
- Include detailed descriptions and potential consequences for proper risk assessment.
- Review and follow up on all recommended corrective actions promptly.
- This report is a legal document and may be used in investigations or audits.