

Grant Proposal Budget Summary

Project Title: [Insert Project Name]

Applicant Organization: [Insert Organization Name]

Grant Period: [Start Date] – [End Date]

Budget Category	Amount Requested	Amount Matched (if any)	Total
Personnel	\$15,000	\$3,000	\$18,000
Fringe Benefits	\$2,500	\$500	\$3,000
Equipment	\$5,000	\$0	\$5,000
Supplies	\$800	\$200	\$1,000
Travel	\$2,000	\$0	\$2,000
Contractual	\$3,000	\$1,000	\$4,000
Other Direct Costs	\$1,200	\$300	\$1,500
Total	\$29,500	\$5,000	\$34,500

Important Notes

- Ensure all costs are justified and directly related to project goals.
- Budgets should follow the specific guidelines provided by the grantor.
- Clearly indicate any cost sharing or matching if required.
- Be prepared to provide supporting documentation for all estimates.
- Review totals carefully for consistency and accuracy.